



Hub Committee Forward Plan

About the Forward Plan

This is the provisional forward plan for at least four months starting January 2024. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all Councillors, the public, and other stakeholders. It will also assist the Council's Overview and Scrutiny Committee in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published on the Council's website (www.westdevon.gov.uk)

About the Hub Committee

The Hub Committee currently consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

- Leader of the Council – Cllr Mandy Ewings
- Deputy Leader of the Council, with specific responsibility for Housing – Cllr Mark Renders
- Lead Hub Member for Enabling Inclusive and Accessible Services – Cllr Jeff Moody
- Lead Hub Member for the Economy – Cllr Neil Jory
- Lead Hub Member for the Natural Environment - Cllr Lynn Daniel
- Lead Hub Member for Leisure, Health and Wellbeing - Cllr Tony Leech
- Lead Hub Member for the Built Environment – Cllr Caroline Mott
- Lead Hub Member for Communities – Cllr Adam Bridgewater
- Lead Hub Member for Resources – Cllr Chris Edmonds

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting Democratic Services on 01803 861105 or by e-mail to democratic.services@swdevon.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated with *



Forward Plan from January 2024

Portfolio Area	Report Title and Summary	Lead Member / SLT lead / Report Author	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
Leader	<p>Title: West Devon Vision and Strategy 2024/28</p> <p>Purpose: To recommend to Full Council the adoption of the Strategy and supporting annual delivery plans.</p>	Cllr Ewings / Andy Bates / Neil Hawke	Report of the Assistant Director – Strategy and Organisational Development	30 January 2024	
Leader	<p>Title: Draft Revenue and Capital Budget Proposals 2024/25</p> <p>Purpose: To consider a report that sets out a draft set of Revenue and Capital Budget proposals for 2024/25.</p>	Cllr Ewings / Lisa Buckle	Report of the Section 151 Officer	30 January 2024	
Leader	<p>Title: Support for Care Leavers</p> <p>Purpose: To consider a report that sets out a range of measures to support Care Leavers, including into employment with the Council.</p>	Cllr Ewings / Andy Bates / Andy Wilson	Report of the Chief Executive and Head of Human Resources	30 January 2024	
Leisure, Health and Wellbeing	<p>Title: Council Tax Discounts and Council Tax Reduction Scheme 2024/25</p> <p>Purpose: To consider a report that seeks to recommend to Council a series of Council Tax Discounts and an updated Council Tax Reduction Scheme for 2024/25.</p>	Cllr Leech / Steve Mullineaux / Geni Hotchkiss	Report of the Head of Revenues and Benefits	30 January 2024	
Leisure, Health & Wellbeing	<p>Title: Discretionary Rate Relief and Corporate Debt Policies</p> <p>Purpose: To consider a report that presents updated Discretionary Rate Relief and</p>	Cllr Leech / Steve Mullineaux / Geni Hotchkiss	Report of the Head of Revenues and Benefits	30 January 2024	



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	Corporate Debt Policies for approval.				
Resources & Performance	Title: Revenue Budget Monitoring Report to Month 7 Purpose: To consider a report that presents the Council's Revenue Budget Monitoring position to Month 7.	Cllr Edmonds / Lisa Buckle / Pauline Henstock	Report of the Section 151 Officer	30 January 2024	
Resources & Performance	Title: Capital Programme Monitoring Report to Month 7 Purpose: To consider a report that presents the Council's Capital Monitoring budget position to Month 7.	Cllr Edmonds / Lisa Buckle / Pauline Henstock	Report of the Section 151 Officer	30 January 2024	
Resources & Performance	Title: Quarter 1 and Quarter 2 Write-offs 2023/24 Purpose: To consider a report that seeks to write-off a series of debts for Quarters 1 and 2 for 2023/24.	Cllr Edmonds / Lisa Buckle / Geni Hotchkiss	Report of the Head of Revenues and Benefits	30 January 2024	
Housing	Title: Housing Crisis – Update Report Purpose: To consider a report that presents an update on the Council's progress against its declared Housing Crisis.	Cllr Renders / Chris Brook / Issy Blake	Report of the Head of Housing	30 January 2024	
Built Environment	Title: Joint Local Plan Review Purpose: To consider a report that sets out the proposals for the Joint Local Plan review.	Cllr Mott / Chris Brook	Report of the Strategic Planning Manager (Joint Local Plan)	5 March 2024	



Portfolio Area	Report Title and Summary	Lead Member / SLT lead / Report Author	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
Resources & Performance	<p>Title: Revenue Budget Monitoring Report to Month 10</p> <p>Purpose: To consider a report that presents the Council's Revenue Budget Monitoring position to Month 10.</p>	Cllr Edmonds / Lisa Buckle / Pauline Henstock	Report of the Section 151 Officer	5 March 2024	
Resources & Performance	<p>Title: Capital Programme Monitoring Report to Month 10</p> <p>Purpose: To consider a report that presents the Council's Capital Monitoring budget position to Month 10.</p>	Cllr Edmonds / Lisa Buckle / Pauline Henstock	Report of the Section 151 Officer	5 March 2024	
Built Environment	<p>Title: Conservation Area Appraisal: Tavistock</p> <p>Purpose: To consider a report that seeks to adopt the proposed new Conservation Area Appraisal for Tavistock.</p>	Cllr Mott / Drew Powell / Ali Wagstaff	Report of the Assistant Director / Planning	5 March 2024	
Leisure, Health & Wellbeing	<p>Title: Discretionary Housing Payments Policy</p> <p>Purpose: To consider a report that seeks approval of a revised Discretionary Housing Payments Policy.</p>	Cllr Leech / Steve Mullineaux / Geni Hotchkiss	Report of the Head of Revenues and Benefits	5 March 2024	
Natural Environment	<p>Title: Climate Adaptation Strategy</p> <p>Purpose: To consider a report that presents the draft Climate Adaptation Strategy.</p>	Cllr Daniel / Drew Powell / Adam Williams	Report of the Principal Climate Change Officer	5 March 2024	
				9 April 2024	



Portfolio Area	Report Title and Summary	Lead Member / SLT lead / Report Author	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
Built Environment	Title: Okehampton Neighbourhood Plan Purpose: To consider a report that presents the draft Neighbourhood Plan and seeks approval for it to proceed to Referendum.	Cllr Mott / Drew Powell / Graham Swiss	Report of the Senior Strategic Planning Officer	TBC	
Economy	Title: UK Shared Prosperity Fund Update: Purpose: To consider a report that presents a progress update on the UK Shared Prosperity Fund.	Cllr Jory / Chris Brook / Chris Shears	Report of the Head of Economy	TBC (Summer)	